

AVANT GUARD

SMART HOME

A10 Smart Lock — WisApartment App Guide

Complete User & Management Settings Guide

The A10 is a cloud-connected smart lock managed through the **WisApartment** app. All settings, user management, and access control are handled through the app interface. This guide covers all app menus and features.

QUICK SHORTCUTS — Fast Access Features

SHORTCUT	FUNCTION	DESCRIPTION
Guest Password	One-Time Password	Generate a temporary access password valid for 30 minutes. Ideal for delivery personnel or short-term visitors.
Check In	Quick Check In	Perform a quick check-in during registration. Streamlines the tenant onboarding process.
Check Out	Quick Check Out	Perform a quick check-out process for departing tenants. Revokes access automatically upon completion.

MAIN SETTINGS — Full Management Menu

ROOM — Manage Rooms & Access

The Room section provides complete visibility and control over individual rooms. It shows all rooms and management options.

Check In Management

OPTION	DESCRIPTION
Custom Check In	Manually configure a custom check-in for special cases or arrangements.
Offline Password	Generate an offline access password for tenants without app connectivity.

Guest Password	Create a short-duration guest access password for room visitors.
Admin Password	View or reset the administrator password for the room's lock.
Tenant App	Manage and link the tenant's app account to the room.
Check Out All	Bulk check-out all tenants from the room at once.

Lock Operations	
OPTION	DESCRIPTION
Remote Unlock	Unlock the door remotely from within the app — no physical key needed.
Operations Records	View the full history of lock operations including who unlocked and when.
Door Lock Settings	Adjust lock-specific settings such as auto-lock delay and alarm sensitivity.

Online & Offline Users	
OPTION	DESCRIPTION
Online Check In Summary	View list of all users who checked in via the app (online method).
Offline Password Users Summary	View list of users who accessed the lock using offline passwords.
Lock Information	View technical details about the lock: firmware version, device ID, battery level, and connectivity status.

TENANT — Tenant Registry

Displays a full list of all tenants registered in the system. From here you can view, search, and manage individual tenant records.

DOOR LOCK — Lock Status & Configuration

Shows all locks and their settings across the property. Provides a unified view of every connected lock.

OPTION	DESCRIPTION
--------	-------------

Lock Status	Check real-time status of the lock (locked/unlocked, online/offline).
Remote Unlock	Remotely unlock any door from the management dashboard.
Operations Records	Full access log showing all unlock events, timestamps, and user identities.
Door Lock Settings	Configure auto-lock timing, alarm settings, and other lock parameters.
Gateway Connected	View and confirm gateway connection status for remote operation.

GATEWAY — Network Hub Management

Shows all configured gateways (if any). The gateway enables remote cloud connectivity for the lock.

STAFF — Staff & Role Management

Shows all staff members and their assigned roles. Use this section to manage who has administrative access to the WisApartment system.

OPTION	DESCRIPTION
Add Staff	Register a new staff member and assign them an access role.
Add Role	Create a new role with specific permissions (e.g., cleaner, manager, front desk).

TOTAL CARD — Master Card Management

Manage access cards for all rooms. This feature is available on Android NFC-enabled devices only.

OPTION	DESCRIPTION
Add Total Card	Program a master card that can unlock all rooms (Android NFC required).
Delete Total Card	Revoke and remove an existing total card from the system.

QUICK ADD — Rapid Setup Shortcuts

Quick Add provides fast shortcuts to add common items without navigating the full menu.

QUICK ADD ITEM	WHAT IT DOES
Add a Room	Add a single new room to the property management system.

Add Bulk Rooms	Add multiple rooms at once using a bulk import or batch creation process.
Add Tenant	Register a new tenant and their information into the system.
Add Device	Pair a new smart lock or gateway device to the property.
Add Staff	Create a new staff account with appropriate permissions.
Add Role	Define a new staff role with custom access levels.

ME / SETTINGS — Personal App Settings

SETTING	DESCRIPTION
Password Protection	Create or change the in-app password to prevent unauthorized access to the WisApartment management interface.
Push Notification	Enable or disable push notifications to allow or block app alerts for lock events, check-ins, and system messages.

QUICK TIPS

Guest Password: The one-time guest password expires in 30 minutes. Generate a new one for each visitor.

Remote Unlock: Requires an active gateway and internet connection. Ensure the gateway shows as connected before attempting remote unlock.

Total Card (NFC): Only works on Android phones with NFC. iPhone users cannot use this feature.

Operations Records: Always check the access log if you suspect unauthorized entry. All events are timestamped and attributed to a user.

Bulk Room Add: Use Add Bulk Rooms when setting up a new property to save time instead of adding each room individually.